



Holy Matrimony Memorandum

Language: Spanish English Bilingual **Today's Date:** _____
Wedding Date: _____ **Time:** _____

Groom:

Legal Name: _____ Religion: _____
Address: _____
Phone Number: _____ Cell: _____
Date of Birth: _____ Age: _____ Place of Birth: _____
Father's Name: _____ Mother's Name: _____
Previously Married: YES NO Church: Civil: Disp:
Dispensation Sent: Received:

Sacraments Received:

Baptism	Yes	No
First Communion	Yes	No
Confirmation	Yes	No

Copies of Certificate:

Baptism	<input type="checkbox"/>
First Communion	<input type="checkbox"/>
Confirmation	<input type="checkbox"/>

Grooms Signature: _____

Bride:

Legal Name: _____ Religion: _____
Address: _____
Phone Number: _____ Cell: _____
Date of Birth: _____ Age: _____ Place of Birth: _____
Father's Name: _____ Mother's Name: _____
Previously Married: YES NO Church: Civil: Disp:
Dispensation Sent: Received:

Sacraments Received:

Baptism	Yes	No
First Communion	Yes	No
Confirmation	Yes	No

Copies of Certificate:

Baptism	<input type="checkbox"/>
First Communion	<input type="checkbox"/>
Confirmation	<input type="checkbox"/>

Bride Signature: _____

Balance: _____	Date: _____	Balance: _____	Date: _____
Balance: _____	Date: _____	Balance: _____	Date: _____
Court Papers:	Yes	No	ID of Witness: Yes No



Wedding Rules at St. Joseph and San Clemente

COVID Guidelines if applicable:

- **Face Masks:** All guests, godparents, parents, and bride and groom need to have their mask on during the entire ceremony inside and outside the church facilities.
- **Distance:** We ask you always maintain a distance of at least 6 feet from each other inside and outside the parish.
- **Maximum Capacity:** During the pandemic there is a maximum of **100** people in attendance (unless otherwise stated), if the celebration is outdoors there is a maximum of **60** people in attendance (unless otherwise stated). The parish will only provide chairs for the couple, for the parents, and main sponsors. We advise everyone to bring their own chair, or they can be standing during the mass.

I understand and agree to the above by initialing: _____

Couples' responsibilities:

- **Music:** Must be a church choir and it is NOT included in the cost. Mariachi can be used as well but keep in mind the guidelines of Diocese and State regarding Covid.
- **Flowers and Decoration:** will be your responsibility. Regulations regarding this topic will be discussed with the coordinator.
 - Due to the regulations and the insurance policy of the Diocese, **the use of rice, rose petals, and confetti is NOT ALLOWED** on the church grounds.

I understand and agree to the above by initialing: _____

Things to keep in mind when planning your ceremony:

- **Dress code:** Catholic weddings are generally semi-formal. Men should wear a shirt and tie (if not a suit), while women should wear dresses, skirts, or dress slacks. When dressing for a Catholic wedding, female guests should keep in mind that it is proper etiquette to dress modestly, shoulders covered, and no low cuts. **IF** you or any of your sponsors who will be presenting gifts in the altar are not appropriately dressed, they might be asked to wear a Shawl, if they refuse, they won't be allowed to participate in the ceremony. We are a parish, and Our Lord Jesus Christ is present in the altar, be **RESPECTFUL**.
- **REMINDER:** The day of the ceremony **you must arrive** 30 minutes before the indicated time, or the ceremony could be canceled. We highly recommend, you notify your guests on your invitations that the ceremony will start 30 minutes before the actual time, so everyone will be on time.
 - **IF** you arrive late all your guest and sponsors will be asked to be seated and no one will enter in procession with exception of the Bride
 - **IF** you arrive late there will NOT be any music playing throughout the ceremony

- **IF** you arrive late, the celebrant has the right to celebrate the ceremony opting out things such as but not limited to Homily, gifts presented, etc.

I understand and agree to the above by initialing: _____

What could cancel my ceremony?

- Failing to turn all required documents
 - Baptism certificate (with notations and resent from the last 6 months)
 - First Communion and Confirmation certificate
 - The 2 required classes Family Planification (4 consecutive meetings are required once a month for four months) and Premarital Classes (1 weekend 2 days)
 - Proof of civil marriage (unless civil marriage will take place on the same date by priest, **then Court license is required**)
 - Must turn in 2 witness Freedom to Marry Affidavit Prenuptial Inquiry (2 for bride and 2 for groom)
 - Must meet with wedding coordinator for the Blue Book Appointment (must be schedule 1 month before wedding and both Bride and Groom must attend)
 - **ALL documents are due by the Blue Book Appointment**
- Priest having concern that your wedding is NOT following the church guidelines
- Late arrival

I understand and agree to the above by initialing: _____

Photography & Video:

- Photography and video are allowed but must follow the parish guidelines
 - **NO** flash directed to the priests is allowed
 - They must be respectful of altar
 - They can **NOT** go on the altar at any time
 - Coordinator will direct photographers to the areas they are allowed, for that reason we ask they arrive 15 minutes before the ceremony
 - **NO** microphones will be placed on the priest

Things to keep in mind regarding photos after the ceremony:

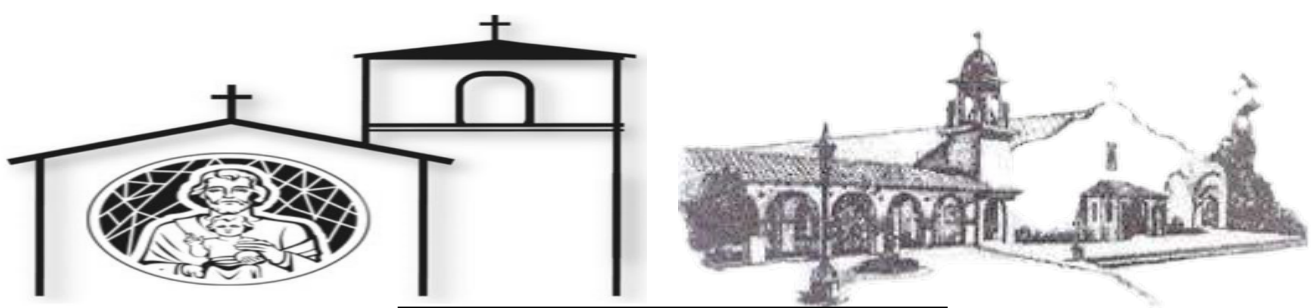
- We plan the ceremonies accordingly allowing 10-15 minutes after the ceremony for photos. **IF** the ceremony starts late because you arrived late there won't be time for pictures after the ceremony.

I understand and agree to the above by initialing: _____

REHEARSAL:

- **NOTE:** During the pandemic there will not be a rehearsal for safety reasons.
- You are asked to arrive 20 to 30 minutes before the ceremony to get directions.
 - During the procession the only one that will enter will be the bride and parents. Everyone else will remain waiting for their entrance in their seats.

I understand and agree to the above by initialing: _____



Prepare for your special date

Keep in mind ALL requirements must be met before you can get married. You are responsible for completing ALL classes, bringing ALL needed documents, and paying off your full balance before your ceremony.

Classes offered: All classes **MUST** be completed before your wedding date.

1. Pre-marital classes are offered every 3rd weekend of the month of:

January

May

August

Saturday Class is from 8:00am to 4:00pm and Sunday Class is from 7:00am to 2:00pm (you are required to attend to both classes)

To register you **MUST** contact **Cecilia at 661-496-4658**, please send her a text message the first week of the month you are signing up for, include both bride and groom name and they will contact you to let you know if that class is available. Please keep in mind there is a limit and St. Joseph Church is currently only offering the class in Spanish. For English Classes please try to find a neighboring parish or you can visit <https://catholicmarriageprep.com/courses-info>

2. Family Planification classes are offered the first weekend of the month, for 4 consecutive months a total of 4 classes:

<p>January (2nd Sunday of the month contact director)</p> <p>February</p> <p>March</p> <p>April</p>	<p>May</p> <p>June</p> <p>July</p> <p>August</p>	<p>September</p> <p>October</p> <p>November</p> <p>December</p>
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*English Class is offered on the first Saturday of the month from 6:00pm to 9:00pm
 Spanish Class is offered on the first Sunday of the month from 3:30pm to 6:30pm
 (You are required to attend ALL 4 classes)*

To register you **MUST** contact:

English Classes: Elva 661-302-1791 (please contact her 3 weeks before the first class)

Spanish Classes: Lucy 661-578-9342 (please contact her 3 weeks before the first class)



English Classes Requirements

Online Pre-Cana - Theology of the Body Marriage Prep course: US\$194 per couple
(this website is NOT affiliated with St. Joseph Church)

One-on-one with a certified instructor couple, at the couple's pace. To be completed in three months max. Online worksheets foster conversation between the couple and are followed up with personalized feedback from their instructors. **For couples in a rush (less than 4 (four) weeks)** sign up for our **Urgent Care program** found on the website. *English, Spanish, French*

Natural Family Planification Material

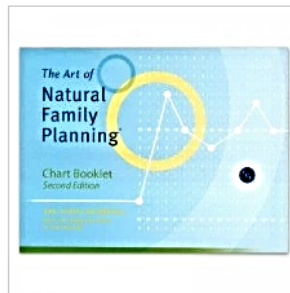
Please keep in mind that for the English program couples must purchase the material directly from the company, please register for the class by contacting Elva 3 weeks before the start date. The materials can be purchased through <https://ccli.org/ccl-store/> to save you money go directly to the website and purchase the following 3 materials that are required for the class.



Digital Basal Thermometer

\$15.00

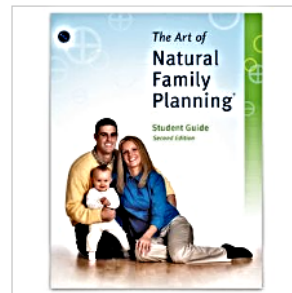
Add to cart



The Art of Natural Family Planning Chart Booklet Set

\$7.00

Add to cart



The Art of Natural Family Planning Student Guide

\$39.95

Add to cart



Holy Matrimony Sacrament Requirements

Congratulations, you are taking your first step to receive the blessings of the Holy Matrimony Sacrament. There is some information and documents that you will be required to turn in 2 months prior to your sacrament, if fail to do so may result in the cancelation of your wedding date:

- ALL Holy Matrimony Sacrament dates must be reserved at least 6 months prior to desire date
- Wedding fee's is \$700 (IF you must change your ceremony date, there is a \$50 charge)
- \$300 deposit required to reserve the date

Includes:

\$500 for Mass Celebration, preparation of all documentation, Civil wedding (does not include court license; that is the couple's responsibility to purchase and to provide one month prior to wedding)

\$100 for Pre-marital Classes

\$100 for Family Planification Classes

Sacrament Certificates:

1. Baptism Certificate (MUST be recent from the past 6 months, with *notations*)
2. First Communion Certificate
3. Confirmation Certificate

Required Classes:

1. **Premarital Classes Certificate**
 - a. 1 weekend course
2. **Family Planification Certificate**
 - a. 4 days course, once a month (please plan appropriately to complete the class before your wedding)

Main Sponsors (Padrinos de Velación):

1. Copy of Witnesses ID
2. Witness proof of marriage through the Catholic Church

One month before the wedding:

1. Must meet with wedding coordinator for the Blue Book Appointment (must be schedule and both Bride and Groom must attend)
2. Must turn in 2 witness Freedom to Marry Affidavit Prenuptial Inquiry for the Bride and 2 for the Groom
3. Must turn in ALL Documents mentioned above
4. Court License or certificate of civil marriage
5. The pending balance is due



Blue Book Apt: _____

Apt. For Practice: _____

NOTE: IF the ceremony is canceled or postpone **ONLY \$100** will be reimbursed

Wedding Documents Check List:

	Groom:	Bride:
Baptism Certificate:	_____	_____
First Communion:	_____	_____
Confirmation:	_____	_____
Pre-Marital Classes:	_____	_____
Family Planification Class:	_____	_____
Court License:	_____	_____
Main Witness ID:	_____	_____

Freedom to Marry Affidavit Prenuptial Inquiry:

2 forms each: _____

IF Previously Married:

Diocese Approval: _____

IF Different Religion:

Diocese Approval: _____

Notes: _____

Wedding Date: _____ Time: _____
Language: _____

Groom & Bride Full Name

Who gives the bride away: _____

Who gives the groom away: _____

Main Sponsors (Velación): _____

Guest List:

Ring Sponsor: _____

Arras Sponsor: _____

Bible & Rosary Sponsor: _____

Lazo Sponsor: _____

Flower Sponsor: _____

Choir: YES NO **Who:** _____

NOTE: _____
